

**TIPPECANOE COUNTY STEERING COMMITTEE
NPDES Phase II SWQMP**

SUMMARY OF STEERING COMMITTEE MEETING

DATE: June 30, 2003
TO: Project File
COPY: Steering Committee Members/ CBBEL
FROM: Siavash E. Beik, P.E., CBBEL
SUBJECT: Summary of Steering Committee Meeting
Tippecanoe County Building
May 29, 2003 10:00 a.m. – 11:00 a.m.

ATTENDEES

Steering Committee

David Downey -	City of West Lafayette
Sallie Fahey -	Area Plan Commission
Jim Knapp -	Purdue University
Opal Kuhl -	City of Lafayette
Linda Eastman -	Tippecanoe County SWCD
Ken Larson -	Ivy Tech
Roger McClellan -	Pheasants Forever
Steve Murray -	Tippecanoe County
David Renicker -	Milestone
Mike Spencer -	City of Lafayette
Dana Smith -	Chamber of Commerce
Rachele Baker -	CBBEL
Siavash Beik -	CBBEL

Additional Attendees

Scott Snyder -	City of West Lafayette
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MEETING AGENDA

- I. Review of Agenda
- II. Review of Minutes from April 17, 2003 Meeting
- III. Comments on 2nd Draft of Part C
- IV. Preparation for Next Meeting

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MEETING MINUTES

1. Steve Murray began the meeting with a reminder to everyone that this steering committee meeting would only be an hour to allow for the multi-departmental “Phase II orientation” meeting to be held afterward. Steering committee members were invited and encouraged to stay for that meeting.
2. Siavash suggested that the June meeting be cancelled since it did not look like the ordinance would be ready for review by the Steering Committee by then. Therefore, the next meeting would be on July 17.
3. Siavash reviewed the agenda for this steering committee meeting and allotting time for each topic.
4. Rachele asked if everyone had received the meeting minutes from last month and if there were any corrections, omissions, or other comments. She noted that the minutes had been e-mailed out very late and everyone might not have had a chance to review them. As such, comments on the meeting minutes could be e-mailed in later. There were no comments on the minutes at this time.
5. The group then began reviewing the second draft of Chapters “i” through 6 of Part C. Rachele noted that most comments received from the steering committee had been incorporated. Further, some of the timelines had been adjusted to match the changes in Rule 13 and to also allow the MS4 communities time to “ease into” implementation for Part C and thereby spread out some of the start-up costs.
6. There were no comments on the Introduction Chapter (Chapter i).
7. Rachele began going through Chapter 1, pointing out the bigger changes that had been made and asking for comments along the way .

Question: Roger McClellan asked if the Duplicating Department referenced under the Administration heading in section 1.2.3 was really a department.

Answer: Siavash suggested that “Duplicating Department” be replaced by “County Duplicating Departments” to clarify that this would be handled by the different departments within the County Government.

There were no other comments or suggested changes to Chapter 1.

8. The group then began to review Chapter 2.



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Comment: Someone noted two periods at the end of the third sentence in Section 2.2.6.

Comment Jim Knapp pointed out the Purdue Physical Facilities needed to be added to the Administration of Section 2.2.6. He also stated that anywhere Purdue is mentioned in an administrative capacity, it should be the Physical Facilities rather than faculty and staff.

Question: Rachele asked Jim if there was some existing public forum meeting at Purdue that could be put in the Measurable Goals for Section 2.2.7

Answer: Jim said the Faculty Senate or the Student government meetings could be inserted.

There were no other comments or suggested changes to Chapter 2.

9. In Chapter 3, Rachele pointed out that there should have been a Purdue Modification under Section 3.2.2 to say that they would not adopt an ordinance but rather adopt the ordinance language as University policy. This modification is included in Chapters 4 and 5 but is missing in Chapter 3.
10. While reviewing Chapter 4, Rachele noticed that the change in the time allowed for SWCD review of plans had not been changed. It still says 15 days when it should say 35 days.
11. In Chapter 5, a couple of typos were noted, and Steve Murray asked that the third sentence under Measurable Goals for Section 5.2.2 be clarified. Rachele verbally clarified that what was meant was that only certified reviewers and inspectors would be used by the MS4 communities by the end of the third permit year.
12. Rachele then reviewed Chapter 6, noting changes and asking for comments along the way. There were no comments or suggested changes to Chapter 6.
13. Siavash reminded everyone that the June meeting is cancelled. The agenda and other material will be distributed to the members prior to the July meeting.
14. An invitation to the departmental meeting was again extended to the steering committee members and then the meeting was adjourned.

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NEXT MEETING:

Thursday, July 17, 2003
County Building
10:00 am – 12:00 pm

file: Minutes05-29-03.doc

